



THE JUNE CALLWOOD CENTRE FOR YOUNG WOMEN

Job Posting: Volunteer Board Member (3 positions available)

Jessie's is a comprehensive, multi-service resource centre designed to nurture the healthy development of pregnant youth, young parents, and their children. The Centre operates within a pro-choice, feminist, anti-oppressive model embedded in the social determinants of health framework. Through services such as professional counseling, housing support, health and education services, the Centre helps pregnant and parenting young people to experience less isolation and increase access to comprehensive services.

The Centre's vision is a future where all young families have the support, community connections, resources, and information they need to thrive.

We're especially looking to recruit passionate and vocal new members with the following experience:

- Graduates of Jessie's Centre/Lived Experience being a Young Parent
- Human Resources experience
- Lawyer w/ Human Resources experience
- Fundraising/Development experience

We are also recruiting for members who are interested in leadership roles, either as committee chairs or executive roles (Treasurer, Secretary, Vice-Chair, Board Chair).

In an effort to represent the communities we serve, we encourage applications from candidates of all ages and abilities, all gender identities and sexual orientations, those who identify as Indigenous, Black, people of colour, as well as people with experience in poverty or mental health.

For more information on the organization, please visit www.jessiescentre.org.

To apply, please submit a letter of interest to board@jessiescentre.org about what skills or perspectives you would add to the group. Posted until **July 31, 2023**. If you have any questions, please contact: board@jessiescentre.org

Position Description – Director

The Jessie's Board is dynamic, collaborative, and impactful. This is a great opportunity for people interested in an active and fulfilling volunteer role in the community.

Directors serve a four-year term. Board meetings are held on the third Tuesday of each month, from 6:30-8pm. New directors will join 1-2 committees (also meeting monthly), with the opportunity to chair committees starting in their second year. Committees include Human Resources, Social Housing, Governance and Nominating, Strategic Planning, Finance, and Development)

The average volunteer time commitment is 10-15 hours per month.

Duties and Responsibilities

Directors are expected to:

- Work with the Executive Director and other board members to develop and implement Jessie's strategic plan
- Approve Jessie's annual budget, audit reports, and material business decisions as well as be informed of, and meet all, legal and fiduciary responsibilities
- Attend and participate in monthly Board meetings (as well as those of relevant Jessie's committees); Prepare and review agenda and supporting materials prior to meetings
- Attend Jessie's Annual General Meeting
- Support and participate in Jessie's fundraising events
- Participate in trainings on anti-discrimination, access, and equity
- Keep informed about the organization's mission, services, policies, and programs
- Serve as ambassador for Jessie's, representing the organization to relevant stakeholders
- Ensure commitment to a diverse board that reflects the communities that Jessie's serves